



## AIASWW Honor Awards **Call for Entries 2017**

**You cannot simply put something new into a place. You have to absorb what you see around you, what exists on the land, and then use that knowledge along with contemporary thinking to interpret what you see. – Tadao Ando**

### Entry Fee

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The cost per entry is:

- \$100 for members, includes Dinner Ticket.
- \$150 for non-AIA members, Dinner tickets are an additional cost.

### Key Dates

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- Submit Entry Form to AIASWW Office  
**October 9<sup>th</sup> no later than 1:00 pm**
- Submit Jury PDF to AIASWW Office  
**October 23<sup>rd</sup> no later than 1:00 pm**
- Submit Publicity JPG Images and Display Board to AIASWW Office  
**October 31<sup>st</sup> no later than 1:00 pm**

### Categories

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- **Built Projects:** The Built Project category includes any project within the built environment completed between November 2011 and November 2017, submitted by an eligible firm or individual practitioner (see eligibility below).
- **Unbuilt Projects:** The Unbuilt Project category recognizes design excellence in conceptual projects relating to the built environment. All unbuilt work is eligible regardless of constructability.



## Eligibility

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- 1) All submitting firms or individual practitioners must be the Architect of Record (unless submitting for the Architect of Record as noted below under "Exceptions") and must meet one of the following criteria:
  - a) All Architects or design professionals who are AIASWW members in good standing are eligible to submit projects located anywhere in the world.
  - b) All Architects or design professionals, residing in or outside of the AIASWW region, that are not AIASWW members are eligible to submit entries for projects located ONLY within the AIASWW and AIA Vancouver assigned territory.
  - c) All Architects, design professionals, AIASWW Associate members and students working or residing in the AIASWW region are eligible to submit unbuilt projects located anywhere in the world.
  - d) All Architects, design professionals and students working or residing outside the AIASWW region are eligible to submit unbuilt projects located within the AIASWW assigned territory.
- 2) The Architect of Record is the legal entity (corporation, partnership, or individual architect) that has contracted for and completed the submitted work.
- 3) The Architect of Record who has performed services in association with another architectural firm(s) must meet criteria #1, must give credit to the other Architectural firms(s), and accurately identify each respective role in the project. The attached Agreement of Attribution must be completed and included with this submission.
- 4) Exception: An individual Architect or firm that is not the Architect of Record, is eligible to submit a project or projects, provided that the submittal includes, in addition to all other requirements for project submission (including the completed Agreement of Attribution form), written permission from the Architect of Record, specifically in reference to this awards program stating approval of the submittal and specifying how firm and individual roles are to be acknowledged.
- 5) Projects that have won awards in other programs, or were submitted in prior years to this program are eligible. However, projects that were past award winners in this program are ineligible.
- 6) Any eligible individual or firm meeting criteria #1 may submit any number of projects, provided each project is submitted with the appropriate fee.

## Judging

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- 1) The jurors will individually review the digital submission prior to convening in Tacoma on November 2<sup>nd</sup> for final deliberations.
- 2) The projects will be evaluated on their own merits regardless of size and type and will not be judged in competition with the other project submittals. Each project will be judged on one or more of the following: design quality, design resolution, technical and/or environmental advancement, and overall worthiness as determined by the jury for and award at any level.
- 3) Project authorship will remain concealed throughout deliberations by the jury. If the authorship is revealed in any part of the submitted jury deliberations PDF file (see below), the entry will be disqualified.



## Submission

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The Jury will review the Jury PDF on laptops and projection screens, horizontal format works best for these devices. Submitted materials must conform to the following requirements to be juried. **Anonymity is a must, firm names are not to be visible in this file.**

### Requirements:

- 1) **ENTRY FORM (1 copy):** Complete the attached entry form. This form will not be seen by the Jury.
  
- 2) **PROJECT SUBMISSION PDF (provide on a thumbdrive):** A single PDF file – 15 pages maximum, 7 MB maximum file size for the entire file, all materials contained in this file must be anonymous. File naming format: *project name.pdf*. Label thumbdrive with project name only, no firm names or logos are to be visible on the label. All materials contained in this file must be anonymous. Failure to follow this requirement will result in automatic disqualification.
  - **PDF Content:**
    - Page formatting:
      - 8 ½”x11” landscape format.
      - Black text on white background.
      - Legible text, 12 point minimum.
    - Page 1: Project information (This information should be the same as submitted on Online Form)
      - Project name
      - Project Location: City(or County), State
      - Lot size:
      - Building size:
      - Primary project type:
    - Page 2: Project Narrative (no graphics or imagery on this page)
      - In no more than 500 words: Summarize the project, its physical context, the ideas behind it, the challenges it presented and how they were investigated and resolved. Place emphasis on the elements of design achievement defined in the Judging Criteria. Avoid elaboration of features already made clear by photographs and drawings. Include information about project intentions, including program requirements, cost data, and the distinguishing aspects of their resolution. For preservation/restoration project provide the jury with sufficient information to differentiate between the original architects’ work and the newly altered, preserved, or restored work. DO NOT identify the architect, engineer, or firm in any way.



Pages 3-15: Project related diagrams, graphics and imagery to a maximum of 19 pages.

- Format: No formatting requirements beyond what's noted above
- Diagrams/Graphics/Imagery
  - Pages may include, but not limited to: diagrams, photographs, site plans, floor plans, sections, elevations or other illustrative drawings.
  - Limit labels and/or annotation to 30 words per page total.
  - Indicate the project's physical context or site character through graphics and/or imagery.
  - Conceptual, sustainable, technical and programmatic diagrams are encouraged.
  - Renovations and additions should clearly delineate the scope of work and consider including graphics and/or images that distinguish between the initial circumstances and the final product and contain other material highlighting the reuse or adaptation of the site or building.

3) **DISPLAY BOARD:** Project boards will be displayed at the Awards Banquet to celebrate all submitted projects and design teams.

- Provide one 24"x36" vertical display board of each submitted project to be displayed at the Design Awards dinner. Firm identity may be on the display board, as the Jury will not see the boards prior to the Award dinner.
  - Suggested content
    - Project name and location.
    - Comprehensive listing of the design team, owner/client and project collaborators.
    - Project data and narratives summarizing the project.
    - Representative photo of core project team.
    - Representative diagrams, photographs, site plans, floor plans, sections, elevations or other illustrative drawings.
    - Conceptual, sustainable, technical and programmatic diagrams.

4) **PUBLICITY (provide on a separate thumbdrive):**

- PDF file, 8.5x11 landscape format
- 2 MB maximum size per pdf file
- 3 image files
- Naming convention: projectname\_01.jpg, projectname\_02.jpg, projectname\_03.jpg
- All materials contained in this file must be anonymous. Failure to follow this requirement will result in automatic disqualification.
- Content requirements:
  - Include project name, location and entrants name on each image
  - Image 01: A representative image of the project
  - Image 02: A photo or compilation of photos of the project team
  - Image 03: A comprehensive listing of the design team, owner/client(if desired), and project collaborators. Use of logos is encouraged.



**AIA Southwest  
Washington**

## Photo Release

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By participating, all entrants grant the American Institute of Architects Southwest Washington Chapter a non-exclusive license to post the entries online for the public to view. In addition, each winner grants to AIA SWW a license for use of winning entry in connection with AIA Southwest Washington Honor Awards, in any media now or hereafter known, including but not limited to: publication in newspapers and magazines and AIA SWW sponsored exhibitions of the work. AIA SWW will not be required to pay any additional consideration or seek any additional approval in connection with such use. Submission to this program implies permission from the project owner, and releases AIA SWW from any responsibility of seeking permissions from owners, photographers, or any project-related stakeholders.

## For Questions, Please Contact:

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