

## Why fi?

**fi architecture** has multiple openings for project architects and architectural associates to join our team in one of America's most beautiful and scenic small towns, Gig Harbor, Washington. We operate a casual work environment while maintaining a rigorous passion for the work that serves our clients. Constantly looking to improve our level of service, we aim to exceed client expectations in all that we do. Our work serves private business owners, developers, and school districts.



**fi architecture, inc.**  
fervently inventive

## ARCHITECTURAL ASSOCIATE (multiple openings)

### Job description

Qualified applicants will coordinate with project team members and consultants from pre-design through construction administration. Responsibilities include helping to support in delivering design-sensitive projects on schedule and within budget limitations, show technical competency, learning how to craft construction drawings and specifications, review projects for regulatory compliance, aid in developing client presentations, construction observation and administrative support. Applicants are self-starting, rigorous, demonstrating a willingness to always learn and develop their professional skills, working towards becoming licensed. Our office works with pace and timeliness to meet client expectations.

### Qualifications

- Professional degree in architecture.
- Proficient with AutoCAD and Sketch-Up, required.
- ArchiCAD or Revit experience, desired.
- Experience with Microsoft Office suite, Adobe Cloud suite, desired.
- Self-directed and motivated.
- Self-motivated and effective time management skills, along with the ability to prioritize, manage, organize, and meet deadlines.
- Thrives in a fast-paced environment.
- Excellent written and verbal communication skills.
- Possess strong interpersonal skills to support and work effectively with a variety of individuals, departments, co-workers, management, clients, and others in a consistent, courteous and professional manner.

### What fi offers:

- A collaborative, energetic yet smaller and more personal working environment
- Opportunity to advance, learn, and grow
- Diverse project types and responsibilities
- Employer paid insurance to include medical, dental.
- Paid holidays, vacation, and sick leave
- Annual bonus/profit sharing opportunity

*Qualified and interested candidates should send a resume and cover letter showing past work experience, names of past employers, and descriptions of responsibilities in PDF format, attention: Darrin Filand, AIA at [darrin@fiarchitecture.com](mailto:darrin@fiarchitecture.com).*

Visit us at: <https://www.fiarchitecture.com/>

Other links: <https://www.gigharborguide.com/>